



## Innovative Operating Models – Design Team

The purpose of the Design Team is to explore how organizations can have a greater impact on youth. This should be accomplished over a series of meetings. The categories below represent potential discussion points along the way. Nonetheless, you should not feel limited to these topics. The goal of these discussion is to come to agreement on moving forward with a new Innovative Operating Model.

The Design team should consist of 3 to 5 Board members from each organization. Additional CEO's should participate in these conversations. The Design will meet face-to-face at least monthly and utilize conference calls, Skype, Drop-Box and project management software to facilitate additional communication and work as needed.

The participating club organizations should review and sign a Confidentiality Agreement before the process begins. The process will require the sharing of sensitive, confidential, or proprietary information. The Confidentiality Agreement states how that information will be treated during and after the process is concluded.



## Design Team Sample Timeline

The series of meetings below is a suggested format and time frame. User should feel comfortable modifying the timeline and content as needed. Some topics may be consolidated or spread over a series of meetings.

Who	Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
Design Team	<b>Meeting 1</b> <ul style="list-style-type: none"> <li>Design Team kickoff</li> <li>Get to know each other</li> <li>Vision the Future</li> </ul>																									
Design Team	<b>Meeting 2</b> <ul style="list-style-type: none"> <li>Review Mission Metrics</li> <li>Identify Similarities, Strengths &amp; Opportunities</li> <li>Walkthrough BGCA Due Diligence Checklist</li> </ul>																									
Design Team	<b>Meeting 3</b> <ul style="list-style-type: none"> <li>Review Diligence Findings</li> <li>Discuss Staff Leadership</li> <li>Identify committee task force</li> </ul>																									
Committee Team Meetings	<b>Meeting 4 (Committee Mgs)</b> <ul style="list-style-type: none"> <li>Governance</li> <li>Communication</li> <li>Integration</li> <li>Sustainability</li> </ul>																									
Design Team	<b>Meeting 5</b> <ul style="list-style-type: none"> <li>Prepare Value Proposition for Board</li> </ul>																									
Governing Board	<b>Meeting 6</b> <ul style="list-style-type: none"> <li>Board Vote – Sign LOI</li> </ul>																									
Attorneys	<b>Start Legal Review &amp; Filings</b>																									
Design Team	<b>Meeting 7</b> <ul style="list-style-type: none"> <li>Review Integration Tasks</li> <li>Establish Integration Task Force</li> </ul>																									
Integration Task Force	<b>Conduct Pre &amp; Post Integration Activities</b>																									